

Annexure-A

Sl.No of the Question	I. Establishment of E courts
Detailed Question	Q 1. Number of e-Courts established under your High Court. Elaborate the process and functions of e courts.
Response on behalf of High Court of HP	<p>(1). 100 Courts have been fully covered under the e-Courts Project, Phase-I & Phase-II. The remaining 49 Courts are being covered under the e-Courts Project, Phase-II and funds to the tune of Rs. 1.4 Crore for the purpose have been received from the Department of Justice, Government of India, New Delhi and these courts shall also be covered under the e-Courts Project very soon. The complete detail of the courts (covered and not covered) is given in attached Annexure-B.</p> <p>(2). In the Courts covered under the e-Courts Project, Phase-I & II, CIS 2.0 National Core Version is being used and their data could be accessed on the NJDG. The case filing, case allocation to courts, case registration, Cause list, daily proceeding, judgment / orders uploadings and case status etc. the options are available in CIS 2.0. The cause list, case status and judgment / orders are available on the CIS for Advocates and general public online at URL. ecourts.gov.in.</p>

Sl.No of the Question	II. Updation on National Judicial Data Grid
Detailed Question	Q 2. Mention the data and categories that are uploaded in the NJDG. Specify the problems encountered during updation on National Judicial Data Grid for High Court and subordinate courts. The solutions/ remedial action, if any, taken by your Court.
Response on behalf of High Court of HP	<p>(1). The data with regard to Civil & Criminal categories of cases are being uploaded on the CIS 2.0 and can be accessed on the NJDG and 89,479 Civil and 81,508 Criminal cases have been entered on the NJDG as on 23.08.2016.</p> <p>(2). The problem of connectivity at some of the court locations act as a stumbling block in daily replication of data to NJDG. However, the connectivity issues are being resolved in the weekly meetings on every Monday with the NIC & BSNL. But sometimes the representative of the BSNL do not turn up in the weekly meetings in absence of strict instructions to him from BSNL authorities.</p> <p>(3). Some time due to rush of work, updation of data on NJDG can not be done on daily basis.</p>

Sl.No of the Question	III. Uniform nomenclature
Detailed Question	Q 3. Specify the process for adopting, if any, for uniform nomenclature of case type used in your State
Response on behalf of High Court of HP	<p>(1). In the District & Subordinate Courts uniform nomenclature of case type have been made available on the CIS 2.0 version, which is being used by all the Courts covered under the e-Courts Project, Phases-I & II.</p> <p>(2). On the directions from e-Committee, the nomenclature of various cases being followed in High Court of H.P. were shared through e-mail communication dated 9.01.2015 with e-Committee and further action shall be taken in the matter on receipt of directions from e-Committee.</p>

Sl.No of the Question	IV. Cadre of Technical Manpower
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Detailed Question	Q 4. Enumerate the strength of Technical Manpower in the High Court and subordinate courts. Specify the procedure for recruitment and training programme, if any, to the new recruits.																																																												
Response on behalf of High Court of HP	<p>(1). 37 members of Technical manpower were engaged in High Court of H.P. and Subordinate Courts, through outsourcing mode under the e-Courts Project, Phase-I. However, later on the Senior System Officer, some System Officers and System Assistants left the job and at present the existing strength of such Technical Manpower is 30 (3 in High Court of HP and 27 in Distt. Courts)</p> <p>(2). 13 posts of technical manpower v.i.z., one of Computer Programmer and twelve (12) of Assistant Programmers have already been created by the Government of H.P. The post of Computer Programmer has been filled up in High Court of H.P. through direct recruitment in view of Rules “High Court of Himachal Pradesh Members of Technical Manpower (Computers) (Appointment, Conditions of Service and Conduct) Rules, 2014”. The remaining twelve (12) posts of Asstt. Programmers are also being filled up through direct recruitment as per Rules ibid.</p> <p>(3). The details of Technical Manpower under the e-Courts Project, Phase-I and sanctioned by the Government of Himachal Pradesh is given as under:</p> <p style="text-align: center;">TOTAL STRENGTH IN HIGH COURT OF HIMACHAL PRADESH</p> <table border="1" data-bbox="531 808 1414 1016"> <thead> <tr> <th>Sl. No</th> <th>Nomenclature of the post of Tech. Manpower</th> <th>No(s) of post</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Senior System Officer (under e-Courts Project)</td> <td>1</td> </tr> <tr> <td>2.</td> <td>System Officer (under e-Courts Project)</td> <td>1</td> </tr> <tr> <td>3.</td> <td>System Assistants (under e-Courts Project)</td> <td>2</td> </tr> <tr> <td></td> <td>Total:</td> <td>4</td> </tr> </tbody> </table> <table border="1" data-bbox="531 1055 1414 1227"> <tbody> <tr> <td>1.</td> <td>Comp. Programmer (created by HP Govt. on contract basis)</td> <td>1</td> </tr> <tr> <td>2.</td> <td>Asstt. Programmer (created by HP Govt. on contract basis)</td> <td>1</td> </tr> <tr> <td></td> <td>Total:</td> <td>2</td> </tr> </tbody> </table> <p style="text-align: center;">TOTAL STRENGTH IN DISTRICT & SUBORDINATE COURTS</p> <table border="1" data-bbox="531 1290 1414 1462"> <thead> <tr> <th>Sl. No</th> <th>Nomenclature of the post of Tech. Manpower</th> <th>No(s) of post</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>System Officer (under e-Courts Project)</td> <td>11</td> </tr> <tr> <td>2.</td> <td>System Assistants (under e-Courts Project)</td> <td>22</td> </tr> <tr> <td></td> <td>Total:</td> <td>33</td> </tr> </tbody> </table> <table border="1" data-bbox="531 1500 1414 1606"> <tbody> <tr> <td>1.</td> <td>Asstt. Programmer (created by HP Govt. on contract basis)</td> <td>11</td> </tr> <tr> <td></td> <td>Total:</td> <td>11</td> </tr> </tbody> </table> <p style="text-align: center;">EXISTING STRENGTH IN HIGH COURT OF HIMACHAL PRADESH</p> <table border="1" data-bbox="531 1668 1414 1841"> <thead> <tr> <th>Sl. No</th> <th>Nomenclature of the post of Tech. Manpower</th> <th>No(s) of post</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>System Officer (under e-Courts Project)</td> <td>1</td> </tr> <tr> <td>2.</td> <td>System Assistants (under e-Courts Project)</td> <td>2</td> </tr> <tr> <td></td> <td>Total:</td> <td>3</td> </tr> </tbody> </table> <table border="1" data-bbox="531 1879 1414 1984"> <tbody> <tr> <td>1.</td> <td>Comp. Programmer (created by HP Govt. on contract basis)</td> <td>1</td> </tr> <tr> <td></td> <td>Total:</td> <td>1</td> </tr> </tbody> </table>	Sl. No	Nomenclature of the post of Tech. Manpower	No(s) of post	1.	Senior System Officer (under e-Courts Project)	1	2.	System Officer (under e-Courts Project)	1	3.	System Assistants (under e-Courts Project)	2		Total:	4	1.	Comp. Programmer (created by HP Govt. on contract basis)	1	2.	Asstt. Programmer (created by HP Govt. on contract basis)	1		Total:	2	Sl. No	Nomenclature of the post of Tech. Manpower	No(s) of post	1.	System Officer (under e-Courts Project)	11	2.	System Assistants (under e-Courts Project)	22		Total:	33	1.	Asstt. Programmer (created by HP Govt. on contract basis)	11		Total:	11	Sl. No	Nomenclature of the post of Tech. Manpower	No(s) of post	1.	System Officer (under e-Courts Project)	1	2.	System Assistants (under e-Courts Project)	2		Total:	3	1.	Comp. Programmer (created by HP Govt. on contract basis)	1		Total:	1
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EXISTING STRENGTH IN DISTRICT & SUBORDINATE COURTS		
Sl. No	Nomenclature of the post of Tech. Manpower	No(s) of post
1.	System Officer (under e-Court Project)	8
2.	System Assistants (under e-Court Project)	18
	Total:	<u>26</u>

Please Note: In absence of proper regular technical manpower, tenure of the existing technical manpower engaged under e-Courts project (Phase-I) has been continued at state expenses upto 31.03.2017.

(4). A separate reference has also been made on 26.03.2015 to the Secretary (Home) to the Government of H.P. for creating 15 more posts of technical manpower in Hon'ble High Court, 14 posts of supporting staff/Non-technical staff in Hon'ble High Court to support the I.C.T. implementation in H.P. Judiciary and one post of Assistant Programmer and 112 posts of System Assistants for Subordinate Courts in H.P. and reminders have also been issued to the Secretary (Home) to the Govt. of H.P. vide letters dated 04.08.2015, 30.09.2015 & 10.06.2016 to gear up the process for creation of aforesaid posts

(5). As regards training to the members of the Technical Manpower engaged under Phase-I of the e-Courts Project, induction training was imparted by the NIC officers to them.

(6). The training to the members of technical manpower has also been given in CIS 2.0 in the month of June & July, 2016 at HP Judicial Academy, Shimla and in future as & when required such training shall be imparted to the Technical Manpower.

Sl. No of the Question	V. E-Filing and Video Conferencing
Detailed Question	Q 5. Mention the procedure for e- filing and the rules governing it. Enumerate the type of activities/process done through video conferencing
Response on behalf of High Court of HP	<p>1). Video Conference facilities has been provided in all the Headquarters of 11 District Courts alongwith 16 Sub- Divisional Courts. In addition, almost all the Jails / Sub Jails in H.P have also been connected through VC by the H.P. Govt.</p> <p>2). With a view to widen the scope of recording evidence through VC, 24 Document Presenters have been purchased and installed at Distt. & Subordinate Courts. However at four locations due to the compatibility issue, the Document Presenters could not be installed for the present.</p> <p>3). As a precursor to e-filing in the High Court of H.P., the Government of H.P. has amended H.P. Court Fee Act and also framed e-stamping Rules, 2015 and the e-court fee system has been started in High Court of H.P. w.e.f. on 19.08.2016.</p> <p>4). The Central Project Coordinator, High Court of H.P as well as the NIC Officer, H.P. High Court Unit have already studied the e-filing module of Delhi High Court and the process for e-filing shall be initiated in the High Court of H.P., on priority basis after approval of the Computer Committee and Hon'ble the Chief Justice.</p>

Sl.No of the Question	VI. Scanning and Digitization
Detailed Question	Q 6. Specify the procedure for scanning and digitization at different levels. Also provide the digitization rules and process of verification if any. The different levels may also include: Scanning for fresh filing, scanning for pending files, scanning for daily disposal of cases and scanning of old

	cases.
Response on behalf of High Court of HP	<p>(1). In this regard, necessary amendment in Rules “Himachal Pradesh High Court (Scrutiny, Maintenance of Judicial Records, Administrative and Executive Business) Rules, has been made vide (2nd Amendment), 2013. Copy enclosed as Annexure-C.</p> <p>(2). The High Court of H.P. had floated tenders for digitization of records of High Court of H.P (Scanning, Indexing, Meta Data Entry) and Management of Digitized record through computerized Documents Management System i.e., Digital Store System, Retrieval System and integration with Case Management Information System (CMIS), which could not finally succeed due to quoting of very high price by the vendor for DMS.</p> <p>(3). However, 12 high speed scanners and 12 personal computers of latest configuration have already been purchased and the digitization work is being done through the staff of the High Court of H.P., after imparting them training for scanning/ digitization in Hon’ble Bombay High Court and the staff in scanning section is regularly on the job, though on a very small scale. Upto 12.08.2016 8,51,319 pages and 15,956 files have been scanned.</p> <p>(4). The complete procedure being followed in High Court of H.P for scanning and digitization at different levels is given in the Annexure-D.</p>

Detailed Question	Q. 7. Whether the Digital Signature is in use by your court? If yes, then specify the process and its utility.
Response on behalf of High Court of HP	(1). Digital Signatures Certificates have been purchased from M/s Sify Technologies for the Hon’ble Judges, all the Judicial Officers and Officers/ Officials of this High Court Registry which shall be put in use for the purpose of Digital Signature on Judgment/ orders of the court, as well as in the e-procurement module for purchase of goods.

Detailed Question	Q. 8 Whether there is any security for preservation of data scanned and uploaded? If yes, then specify the procedure through which it get affected.
Response on behalf of High Court of HP	(1). The scanned data is being preserved in the server of High Court of H.P and daily backup of the data is being taken. In addition, efforts are also being made to secure and preserve the data at the State Data Centre, which is under the control of Government of H.P.

Detailed Question	Q 9. Which Citizen Centric Services have been started by your High Court?
Response on behalf of High Court of HP	<p>1). Various citizen centric services such as auto generation of cause list and its availability on the internet, case status, availability of copies of orders and judgments on the internet, auto-generation of filing receipts etc. are being provided to the litigating public before the Courts Subordinate to the High Court of Himachal Pradesh, where computerization has been done under Phases - I & II of the e-Courts Project.</p> <p>2). A network of different Citizen Centric Services has been created in the Courts Subordinate to the High Court of H.P and the detail whereof is given in Annexure-E.</p> <p>3). Various Citizen Centric Service which are being provided in High Court of Himachal Pradesh are detailed in Annexure-F</p>

Detailed Question	Q 8(a). Has the SMS Delivery Services been launched? If Yes, Since when?
Response on behalf of High Court of HP	<p>(1). Yes. SMS delivery Services have been launched at the District Headquarters of 10 Civil & Sessions Divisions, where leased line facility is available since 28th April, 2015.</p> <p>(2). The SMS delivery service in HP High Courts has also been launched in July, 2016.</p>

Detailed Question	Q 9(a). What are the data presently being uploaded on NJDG Portal? What is the time frame for uploading the material?
Response on behalf of High Court of HP	(1). The data entry made on the CIS 2.0 in respect of 100 District & Subordinate Courts in Himachal Pradesh is presently being regularly replicated on day to day basis on the NJDG portal.

Detailed Question	Q. 10. Is the District Court Website functional? Specify its utility to the stakeholders.
Response on behalf of High Court of HP	<p>Yes. District Court Websites are functional on Drupal Template and various Citizen Centric Services are being provided though District Court Websites to the stakeholders and utility thereofis detailed as under:</p> <ol style="list-style-type: none"> (1). Case Status; (2). Court Orders; (3). Cause-lists; (4). Longitude and latitude etc; (5). Information qua judges on leave; (6). R.T.I. Information; (7). Public Notices etc;